

American Redoubt Partisan

# SPOT REPORT

## (SALUTE & 5 W's)

S -ize  
 A -ctivity  
 L -ocation  
 U -nit  
 T -ime  
 E -quipment

Who  
 What  
 Where  
 When  
 Why  
 How (How many)

The Spot Report is a guide to assist with reporting threatening or potentially threatening activity that you or someone you know have observed. Designed as a tool to aid soldiers in reporting observed enemy activity, this can be adapted to report criminal activity, invading military forces, or forces of an oppressive regime. This is a combination of two reporting formats (SALUTE & 5W's). Fill everything out as soon and as accurately as possible.

<b>S</b>	<b>Size</b> (Platoon? Battalion? #Vehicles #Persons)
<b>A</b>	<b>Activity</b> (Convoy, Checkpoint, Patrol, Cordon, Training, Interrogation, Relocating/evacuating Citizens, Etc)
<b>L</b>	<b>Location</b> (GPS/Grid Coord, address, road name/#, Direction, proximity to landmarks, nearest town, etc.)
<b>U</b>	<b>Unit</b> (Domestic/Foreign, Police, Military, branch, guard/reserve, Unit Designation, civ supt, volunteer, etc.)
<b>T</b>	<b>Time &amp; Duration</b> (Time/Date Group: Yr mo date 24hr-time eg. 20131117 0930 Mtn/Pcfc/Zulu/etc.)
<b>E</b>	<b>Equipment</b> Weapons, equip, supplies, vehicles, armor, etc.

<b>Who</b>	Who are you (Code name)? Did you witness this yourself? Who did? Is this person credible/reliable? Who did you speak with? Who told you this? Did you get his/her contact information?
<b>What</b>	What happened? What did you see? What did you hear? What did they say to you? What was the end result? (CREATE A TIMELINE, in Chronological Sequence)
<b>Where</b>	Same as 'L' (Location) in the SALUTE report. Where did this happen/is this located? What direction? Location of first and last observation?
<b>When</b>	Same as 'T' (Time) in the SALUTE report. Time/Date and duration.
<b>Why</b>	Explanation given for activity (yours & theirs), if any. Why were you there and why did you have access to this event/information? (Passerby, Observed, participated, solicited, coerced, detained, etc.)
<b>How/ How Many</b>	How do you know? How did they treat you? How did you react? How were they carrying out this activity? How many people, trucks, tents, crates, trailers, antennas, backpacks,

**DOCUMENTATION:** Photos, Sketches, Maps, Copies of Documents, Videos, Audio Interviews or Interview Transcripts/Notes. Each piece of documentation should be accompanied by a description with basic 5W's/How (or SALUTE) information. Who provided the documentation?  
**<INCLUDE AND/OR ATTACH DOCUMENTATION>**

