**American Redoubt Partisan**

**SPOT REPORT**

**(SALUTE & 5 W’s)**

The Spot Report is a guide to assist with reporting threatening or potentially threatening activity that you or someone you know have observed. Designed as a tool to aid soldiers in reporting observed enemy activity, this can be adapted to report criminal activity, invading military forces, or forces of an oppressive regime. This is a combination of two reporting formats (SALUTE & 5W’s). Fill everything out as soon and as accurately as possible.

<table>
<thead>
<tr>
<th>S</th>
<th><strong>Size</strong></th>
<th>(Platoon? Battalion? #Vehicles #Persons)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td><strong>Activity</strong></td>
<td>(Convoy, Checkpoint, Patrol, Cordon, Training, Interrogation, Relocating/evacuating Citizens, Etc)</td>
</tr>
<tr>
<td>L</td>
<td><strong>Location</strong></td>
<td>(GPS/Grid Coord, address, road name/#, Direction, proximity to landmarks, nearest town, etc.)</td>
</tr>
<tr>
<td>U</td>
<td><strong>Unit</strong></td>
<td>(Domestic/Foreign, Police, Military, branch, guard/reserve, Unit Designation, civ supt, volunteer, etc.)</td>
</tr>
<tr>
<td>T</td>
<td><strong>Time &amp; Duration</strong></td>
<td>(Time/Date Group: Yr mo date 24hr-time eg. 20131117 0930 Mtn/Pfc/Zulu/etc.)</td>
</tr>
<tr>
<td>E</td>
<td><strong>Equipment</strong></td>
<td>Weapons, equip, supplies, vehicles, armor, etc.</td>
</tr>
</tbody>
</table>

**Who**

Who are you (Code name)? Did you witness this yourself? Who did? Is this person credible/reliable? Who did you speak with? Who told you this? Did you get his/her contact information?

**What**

What happened? What did you see? What did you hear? What did they say to you? What was the end result? (CREATE A TIMELINE, in Chronological Sequence)

**Where**

Same as ‘L’ (Location) in the SALUTE report. Where did this happen/is this located? What direction? Location of first and last observation?

**When**

Same as ‘T’ (Time) in the SALUTE report. Time/Date and duration.

**Why**

Explanation given for activity (yours & theirs), if any. Why were you there and why did you have access to this event/information? (Passerby, Observed, participated, solicited, coerced, detained, etc.)

**How/How Many**

How do you know? How did they treat you? How did you react? How were they carrying out this activity? How many people, trucks, tents, crates, trailers, antennas, backpacks,

**DOCUMENTATION:** Photos, Sketches, Maps, Copies of Documents, Videos, Audio Interviews or Interview Transcripts/Notes. Each piece of documentation should be accompanied by a description with basic 5W’s/How (or SALUTE) information. Who provided the documentation?

<INCLUDE AND/OR ATTACH DOCUMENTATION>
If it won’t all fit here, don’t squeeze it in. Create and use more pages. For those of you who have it, we prefer to receive reports in an encrypted (pgp/gpg) email format.